

Morristown West BAND BOOSTERS CLUB
Morristown TN, INC
BYLAWS

Article I - Membership

The membership of this club shall include any band member, alumni, parent, or other person interested in the progress and development of the Morristown West band program. Parents of band members, upon payment of dues, shall automatically be voting members. Band members shall automatically be non-voting members. Alumni and other persons interested in the progress and development of the Morristown West band program shall be welcome as non-voting members.

Article II - Officers and Elections

- Sec. 1 Officers shall be president, vice-president, secretary, and treasurer. No one can hold more than one office at a time.
- Sec. 2 These officers shall be elected annually from nominations of the nominating committee and nominations from the floor.
- Sec. 3 In the event the office of president shall become vacant, the vice-president shall become president. In the event any other office shall become vacant, it shall be filled at the next regular meeting by a majority vote of the membership present.
- Sec. 4 Officers shall be elected by the last month of the physical year and shall take office Starting the next physical year. Two year term limit except for treasure with two or three year term with training the last year to train incoming treasure.

Article III - Amendments

The Charter may be amended by a two-thirds majority vote of the membership present at any regular meeting. The by-laws may be amended by a quorum as specified in Article VII, Sec. 3 of the by-laws. Amendments to either must have been presented in writing at the preceding regular meeting or the club, or shall have been mailed to all members of record prior to the regular meeting of the club.

Article IV - Duties of Officers

- Sec. 1 The president shall preside at all meetings of the club, appoint all committee chairmen, and shall be an ex-officio member of all committees.
- Sec. 2 The vice-president shall assume all the duties of the president in his absence and other duties as may be assigned by the president. The vice-president shall be chairman of the Ways and Means Committee.
- Sec. 3 The secretary shall keep the membership records and minutes of all meetings and attend to the correspondence.
- Sec. 4 The treasurer shall receive all monies accruing to the club and shall deposit same in an approved depository under the name of the Morristown West Band Booster Club of Morristown TN, Inc. The treasurer shall keep an accurate and complete record of all receipts and disbursements. The treasurer shall be a member of the Ways and Means Committee.
- Sec. 5 The president or vice-president or secretary and the treasurer shall be authorized to sign checks; two signatures per check.

Article V - Executive Board

- Sec. 1 The Executive Board shall consist of the president, vice-president, secretary, treasurer, band directors, and school principal.
- Sec. 2 The General Board shall include all appointed committee members under Article IV, Sec. 1.
- Sec. 3 The Executive Board shall have general supervision of the affairs of the club, and shall meet at times determined by the president or by a majority of the Executive Board.

Article VI - Committees

- Sec. 1 The Nominating Committee shall consist of five (5) members, two appointed by the president and three (3) elected by the Executive Board at the regular January meeting. the committee shall make its report at the March meeting.
- Sec. 2 There shall be the following standing committee chairmen appointed by the president: Equipment and Trailer; Chaperone; Membership; Publicity; Hospitality; Uniform; Guard; Percussion; Band Camp; Historian; Newsletter; and such others as the Executive Board shall find necessary.
- Sec. 3 The Ways and Means Committee shall submit their plans for raising funds to the Executive Board for approval prior to submission to the membership for final approval. This committee will consist of parents of band students appointed by the Ways and Means Chairman and a minimum of (6) band students.

Article VII - Meetings

- Sec. 1 The regular meetings of the club shall be held once each calendar month, September through May.
- Sec. 2 Special meetings may be called by the president or vice-president with a minimum notice of forty-eight (48) hours.
- Sec. 3 A quorum for all meetings shall consist of members present after members have been notified prior to the meeting and must include the president and or vice-president.

Article VIII - Dues

- Sec. 1 Annual dues of \$5.00 per family or associate member shall be included in the Band Camp registration fee or shall be paid upon acceptance into the band program.

Article IX - Funds

- Sec. 1 All funds created under the sponsorship of the club shall be deposited by the treasurer in a depository approved by the Executive Board.
- Sec. 2 Approval of the Executive Board shall be required for the disbursement of any club funds.
- Sec. 3 A budget shall be approved at the August meeting by the club membership. Emergency expense not included in said budget shall be approved by the president. Such emergency expenditures shall be limited to a maximum of \$200.00.

Article X - Financial Reports

- Sec. 1 The treasurer shall be required to prepare a monthly financial report, and an annual financial report. These reports shall become a part of the permanent records of the club.
- Sec. 2 Copies of the above mentioned financial reports shall be filed by the treasurer with the Executive Board and with such other persons or groups as the Executive Board shall direct.
- Sec. 3 An independent review of the financial statements shall be made in June of each year. The Executive Board shall select a qualified individual to conduct the review of the financial records. This report shall be given by the treasurer to the board and general membership in the first regular meeting of the next fiscal year.
- Sec. 4 The year ending financial review will be submitted by the outgoing treasurer and given to the current fiscal year treasurer when turning over financial records.

Article XI - Dissolution

The dissolution of this corporation shall be upon a simple majority vote of the Board of Directors and the membership and upon the dissolution of this corporation, any remaining funds or assets shall be distributed by the Board of Directors to an organization qualified under 501(c) (3) of the Internal Revenue Code

The Charter and By-laws of the Morristown West Band Booster Club of Morristown TN, Inc. have been adopted by a two-thirds majority vote of the club membership of record on (insert Date), and shall be in effect from date forward. A copy of the Charter and By-laws shall be displayed in a prominent place in the band room at all times, and a copy shall be filed in the principal's office.

Article I. Incorporation

The official name of this corporation is Morrystown West Band Booster Club Inc. (the corporation). The principal office of the corporation in the state of Tennessee shall be at the location as may, from time to time, be registered with the Tennessee Secretary of State. The corporation is organized as a nonprofit corporation under the Tennessee Nonprofit Corporation Act and sub-section § 501(c)(3) Internal Revenue Code of 1986 under which the corporation chooses to qualify for exemption.

Article II. Purposes and Objectives

Section 1

The purposes of this corporation shall be to support and cooperate with the Morrystown West Band program and its facilities. It is further the purpose of this corporation

to: 1) Promote and encourage participation and support for the band program by

students of the Morrystown West and West Hamblen County school systems, as applicable, 2) Raise funds for the Morrystown West School Band through donations, volunteer activities, and fund-raising efforts.

Section 2

The objectives of this corporation are to:

1) Aid and assist in the maintenance of the Morrystown West Bands, 2) Aid and assist in the acquisition of equipment for the Morrystown West Bands and 3) Improve the facilities used by and in support of the Morrystown West Bands. The corporation is further organized to aid and assist the City of Morrystown, and Hamblen County, Tennessee as well as Morrystown West High School in the above mentioned activities through donations, volunteer activities, and fund-raising efforts.

Article III. Membership

Membership in this corporation is open to anyone endorsing the purposes and objectives stated in Article II of these bylaws. Parents and guardians of band members are automatically members of this corporation, and all others interested in helping the band program are welcome. Dues listed in article VIII sec 1., shall be decided upon by the Executive Committee and approved by the membership. Voting members of this corporation shall be only the parents/legal guardians of any current member of the Morrystown West High School Band Program.